

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
September 6, 2022

1. ROLL CALL

Casper City Council met in regular session at 5:15 p.m., Tuesday, September 6, 2022. Present: Councilmembers Sutherland, Gamroth, Engebretsen, Knell, Cathey, Pollock, and Pacheco.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco led the audience in the pledge of allegiance.

3.A. SPECIAL MEETING MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Sutherland to, by minute action, approve the minutes of the August 9, 2022 special Council meeting, as published in the Casper Star Tribune on August 18, 2022. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Gamroth to, by minute action, approve the minutes of the August 9, 2022 Executive Session. Motion passed.

3.C. REGULAR MEETING MINUTES

Moved by Councilmember Cathey, seconded by Councilmember Pollock to, by minute action, approve the minutes of the August 16, 2022 regular Council meeting, as published in the Casper Star Tribune on August 31, 2022. Motion passed.

3.D. EXECUTIVE SESSION MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Sutherland to, by minute action, approve the minutes of the August 16, 2022 Executive Session. Motion passed.

4. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen to, by minute action, approve payment of the September 6, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills & Claims 09/06/22</u>		
6HGroup	Goods	715.70
71Const	Goods	110,824.32
AMartinez	Reimb	300.00
AAALndscpng	Services	1,319.65
ABYMnfctrng	Goods	2,614.95
AccntPckgng	Goods	5,614.54
AceHrdwr	Goods	1,014.91
AddcoAcqstn	Goods	31,320.00
AhrnRntls	Services	12.35
AirInnvtns	Services	398.65
Airgas	Goods	1,664.32

AllncElctrc	Services	2,164.30
AlphaFeltsSltn	Services	3,928.11
Alsco	Services	2,288.30
Amrgs	Goods	876.13
AmrTech	Services	43,286.60
ArrwheadHeat	Services	281.75
ARSFlood	Services	150.00
AT&T	Services	2,210.57
AtlntcElctrc	Services	2,616.00
Atlas	Goods	3,269.89
B&BSales	Services	3,022.36
BrgmEllngsn	Goods	65.22
BntzTwnPmp	Goods	26.92
BlkHillsEnrgy	Utilities	24,950.30
BlkmnPrpn	Goods	734.70
BrntagPac	Goods	55,899.70
Brian'sGoTo	Services	403.25
CEvans	Reimb	150.00
CaraEntrprs	Services	290.00
CarusCorp	Goods	18,954.00
Caselle	Services	156.00
CsprHsngAthrty	Services	53,646.40
CsprNCHealth	Services	95,828.86
CsprStrTrb	Services	203.74
CsprTinShop	Services	90.00
CsprTire	Services	2,035.00
CntrlWyoHospice&Trnstns	Services	19,166.62
CntryLnk	Utilities	1,358.23
ChckdInMedia	Services	600.00
CITchnlgs	Services	3,714.23
CtyCspr	Services	598,005.64
CivicPlus	Goods	543.86
CivilEngnrng	Services	13,642.90
CMITeco	Services	39,224.25
CoastlChmcl	Goods	614.46
CocaCola	Services	41.25
Cmtrnx	Goods	2,152.60

Cnvrn	Goods	5,881.17
Core&Main	Goods	10,274.70
CowboySplyHse	Goods	340.00
CPSDstrbtrs	Goods	3,920.11
CPU	Goods	2,386.00
CrimeScnInfo	Services	122.00
DKpnr	Services	6,292.99
DvdsnMehncld	Services	3,400.00
DnnsSply	Goods	1,413.87
DFS	Services	143.79
DPCIndstrs	Goods	34,395.76
DynmcCntrls	Services	540.42
E&FTowng	Services	655.00
EcnmcDvlpmnt	Services	1,000.00
EnrgyLabs	Services	1,013.00
FHiday	Reimb	250.69
FMoore	Reimb	150.00
FlcnEnvrnmntl	Services	20,124.00
FrgsnEnt	Goods	2,225.84
FIB	Goods/Invstmnts	710.35
ForzaFrnses	Services	595.00
GCBldgSply	Services	434.98
Galls	Goods	1,351.98
GeosyntcCnsltnts	Services	11,408.07
GilletteSteel	Goods	19,950.00
GldrAssoc	Services	3,225.50
GvrnmntJobs.Com	Services	13,007.02
Grngr	Goods	848.44
GrntPeakPmp	Goods	194,710.00
HaidPlmbng	Services	12,383.38
HrvrdDrugGrp	Goods	1,761.54
HDREngnrng	Services	10,165.08
Hrcslnd	Goods	12.30
HstryKeeprs	Services	126.00
Homax	Goods	138,195.56
HowrdSply	Goods	1,902.97
IME	Services	733.00

JDean	Reimb	150.00
JHenley	Reimb	250.00
JStevens	Reimb	150.00
JTremel	Reimb	1,660.49
JKllr&Assoc	Services	2,685.00
JKCEngnrng	Services	7,340.00
JonasSftwr	Services	349.00
KThorstenson	Services	250.00
Kinsco	Goods	13,176.68
KnfRvr	Services	15,873.72
KubwtrRes	Goods	7,804.40
LtzsAplnc	Goods	2,299.00
LongBldgTech	Services	1,315.00
MHuss	Reimb	381.00
MlgrdCnstrctn	Services	512,644.13
MidlndImplmnt	Goods	10,360.00
MillsPD	Services	5,942.40
MLAuto	Services	700.00
MdrnElctrc	Services	63,193.05
Motn&FlowCntrl	Goods	45.66
MotorlaSltns	Services	26,652.08
MtnStLitho	Services	1,636.86
MtnWstTech	Services	3,968.95
Napa	Goods	238.91
NCHallofJstc	Services	29,834.14
NCSO	Services	150,300.67
NCTrsr	Goods	215.00
NewcmTech	Goods	1,200.00
Norco	Goods	2,841.76
NrthrnLights	Services	3,150.00
NrthropBoilrWrks	Goods	9,008.69
NWstContr	Goods	2,170.29
OvrHeadDr	Services	3,971.22
PCNStrtgs	Goods	60,420.50
Pedens	Goods	3,123.00
PoliceFciltyDsgnGrp	Services	47,730.00
Post&Assoc	Services	4,720.00

PstlPros	Services	14,808.22
ProfrMrktng	Goods	4,237.80
RHarned	Reimb	150.00
RGrauberger	Reimb	111.59
RMcMillen	Reimb	150.00
Rlntls	Services	649.00
RckyMtnAirSltns	Goods	8,124.01
RckyMtnPwr	Utilities	214,155.27
RootrSwr	Services	8,741.13
SJohnston	Goods	75.00
STrumbull	Services	81.20
Shrts&More	Goods	1,800.00
Smrsh	Services	1,940.00
SmthPsych	Services	3,100.00
SolrwndsWrldwide	Services	8,055.00
SolsbryHill	Goods	412.19
SpareLabs	Services	5,791.66
StOfWyoNtry	Goods	240.00
StOfWyo	Services	198,120.05
StrykrSales	Goods	19,872.84
SummitElectrc	Services	580.73
SunCntryDist	Goods	15,462.06
SWI	Services	344.50
SynrgyPntng	Services	6,177.27
TenEPckgng	Goods	2,280.00
Tdach	Services	1,400.00
Thtchr	Goods	11,903.86
TheTreeDctr	Services	300.00
TheWash	Services	27.65
ThomsnReutrs	Goods	144.68
TKElvtr	Services	12,548.00
TopOffc	Goods	185.50
TylerTech	Services	7,704.00
Unifrms2Gear	Goods	1,260.47
VCAAnmlHsptl	Services	541.32
VrznWrsls	Services	2,591.52
VoiancLanguageSrcv	Services	381.06

VRC	Services	480.64
Wamco	Services	1,100.00
WtrTech	Goods	12,129.09
WyneColemnConst	Services	34,860.96
WCCRstrtn	Services	315.00
WearPrts	Goods	27.27
WstrnStatesFirePrctctn	Services	2,805.00
WhtsBuffaloSprtngGoods	Goods	99.75
WLCEngrng	Services	21,644.82
WrldwdIndstrs	Services	18,294.70
WyoAsseOfRiskMngmnt	Goods	3,762.26
WyoFinanPrprts	Services	3,893.64
Wyo1stAid	Goods	311.24
WyoFoodForThght	Services	54,833.10
WLEA	Services	2,630.00
WyoLock&Safe	Goods	965.00
WyoLowVltge	Goods	1,253.00
WyoMchnry	Services	19,903.70
WyoPlantCmpny	Goods	1,000.00
WyoSteel&Recyclng	Goods	1,800.00
WyoWtrQuality&Pollutn	Dues	680.00
XylmWtrSoltns	Services	4,572.00
ZonrSystms	Services	1,513.39
Total		3,399,515.78

5. ADJOURN INTO EXECUTIVE SESSION

At 5:18 p.m., it was moved Councilmember Pollock, seconded by Councilmember Sutherland to adjourn into executive session to discuss personnel. Motion passed. Council moved into the Council Meeting Room.

At 5:25 p.m., it was moved by Councilmember Knell, seconded by Councilmember Gamroth, to adjourn the executive session. Motion passed.

6.A. APPOINTMENT OF WARD II & WARD 3 COUNCILMEMBERS

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to appoint Bruce Knell as Vice Mayor of Council for the remainder of this year. Motion passed.

Moved by Vice Mayor Knell, seconded by Councilmember Cathey, to appoint Kenyne Humphrey to fill the Ward II Council seat vacancy created by the resignation of Councilmember Johnson, and appoint Michael McIntosh to fill the Ward III Council seat vacancy created by the resignation

of Councilmember Freel. The terms of the new Councilmembers will terminate on January 3, 2023. Motion passed.

Several Councilmembers made statements to thank the candidates for their interest, compliment their qualifications, and encourage them to continue to be active in our community.

6.B. OATHS OF OFFICE

Mayor Pacheco issued the oaths of office to newly-appointed Vice Mayor Knell, newly appointed Ward II Councilmember Kenyne Humphrey, and newly-appointed Ward III Councilmember Michael McIntosh.

6.C. NEW COUNCILMEMBER COMMENTS

Mayor Pacheco acknowledged that Councilmembers Humphrey and McIntosh were present for the remainder of the regular Council meeting. They both thanked Council for their appointments.

7. BRIGHT SPOT

Mayor Pacheco introduced members of non-profit agencies in Casper to discuss Hunger Action Month. In attendance were Rachel Bailey, Executive Director of Food Bank of Wyoming; Trish and Tim Simeroth, Salvation Army; Karen Mohrman, 1st Church of Nazarene; and Barbara Walters, Radius Church. Mayor Pacheco read and presented a proclamation recognizing September 2022 as Hunger Action Month.

5. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council were: Catherine Morris, 1311 Warwick, regarding curb and sidewalk damage caused by Treto at 4000 E 15th Street. Council asked questions and discussed the issue. They directed City Manager Napier to look into the complaint and work with Ms. Morris to resolve the issue.

Also addressing Council were: Dennis Steensland, 533 S Washington, regarding funding of vehicle purchases; Jessica Novotny, regarding security cameras and safe harbor rooms at fire stations; and Melva Schommer, 2055 S Beverly St, regarding police vehicles.

9.A. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember Sutherland, to, by minute action: establish September 20, 2022, as the public hearing date for the consideration of:

1. Establish September 20, 2022, as the public hearing date for the consideration of an annexation of Tract 8, Dowler No. 2 Subdivision, establishing the zoning of said parcel as C-2 (General Business), and rezoning the Paradise Acres Addition as C-2 (General Business);
2. Establish November 1, 2022, as the public hearing date for the consideration of a resolution certifying annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the annexation of 2.0 acres described as Tract 8, Dowler No. 2 Subdivision, complies with W.S.§15-1-402; and,
3. Cancel the September 6, 2022 public hearing, and re-establish September 20, 2022 as the date of the public hearing for consideration of an ordinance approving a partial plat, vacation, replat, vacation of public parkland and a zone change for the North Platte River Park No. 2 Subdivison.

Councilmember Engebretsen abstained from Item 9.A.3. Motion passed.

10. PUBLIC HEARING – ORDINANCE

Mayor Pacheco opened the public hearing for the consideration of an ordinance correcting a scrivener’s error in the legal description of Ordinance No. 34-19.

City Attorney Henley one (1) exhibit: correspondence from Liz Becher to J. Carter Napier, dated August 2, 2022.

There being no citizens to speak for or against the issue, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 15-22
AN ORDINANCE CORRECTING A SCRIVENER’S ERROR IN
THE LEGAL DESCRIPTION OF ORDINANCE NO. 34-19
PERTAINING TO THE MISTAKEN INCLUSION, VIA
ANNEXATION, OF THE WEST HALF OF LOTS 26 & 27,
SOUTH GARDEN CREEK ACRES NO. 2 ADDITION IN THE
CASPER MUNICIPAL LIMITS.

Councilmember Engebretsen presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Pollock. Motion passed.

11. ORDINANCE– THIRD READING

Following ordinance read:

ORDINANCE NO. 13-22
AN ORDINANCE AMENDING SECTIONS 17.20-070 AND 17.105.010
OF THE CASPER MUNICIPAL CODE.

Councilmember Pollock presented the foregoing ordinance for approval, on third reading. Seconded by Councilmember Gamroth. The ordinance amendments included updates to Title 17 of the Municipal Code concerning zoning needs, specifically Section 17.12.070 Off Street Parking and 17.105.010 Parking Storage and Use of Parkway, to make the Casper Municipal Code consistent throughout, following the approval of Ordinance No. 9-22 and Resolution No. 22-121 regarding parkway parking permits. Motion passed.

12. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-157
A RESOLUTION APPROVING THE VACATION AND REPLAT OF
LOT 1, THE PLAZA ADDITION NO. 2, TO CREATE THE PLAZA
ADDITION NO. 3, AND THE ASSOCIATED SUBDIVISION
AGREEMENT.

RESOLUTION NO. 22-158
A RESOLUTION AUTHORIZING AN AGREEMENT WITH
MODERN ELECTRIC CO., FOR THE SOLID WASTE CRL
ELECTRICAL SERVICE UPGRADES, PROJECT NO. 21-013.

RESOLUTION NO. 22-159

A RESOLUTION AUTHORIZING A GENERAL SERVICE CONTRACT WITH ROCKY MOUNTAIN POWER FOR NEW POWER SERVICES AS PART OF THE SOLID WASTE THERMAL LENSES AND CRL ELECTRICAL SERVICE UPGRADES.

RESOLUTION NO. 22-160

A RESOLUTION AUTHORIZING A PURCHASE ORDER FOR PROCUREMENT OF SEAQUEST CORROSION INHIBITOR FROM AQUA SMART, INC., FOR USE AT THE WATER TREATMENT PLANT.

RESOLUTION NO. 22-162

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE BOARD OF COMMISSIONERS OF THE COUNTY OF NATRONA, WYOMING, THE CITY OF CASPER, WYOMING, THE TOWN OF EVANSVILLE, WYOMING, THE TOWN OF BAR NUNN, WYOMING, THE CITY OF MILLS, WYOMING, FOR IMPACT ASSISTANCE FUNDS.

Councilmember Humphrey presented the foregoing five (5) resolutions for adoption. Seconded by Councilmember Engebretsen. Motion passed.

13. MINUTE ACTION— CONSENT

Moved by Councilmember McIntosh, seconded by Councilmember Engebretsen to, by consent minute action:

1. Authorize the purchase of one new mid-size utility vehicle for use by the Code Enforcement Division of the Community Development Department;
2. Authorize the purchase of one new small area mower for use by the Parks Division of the Parks, Recreation, and Public Facilities Department;
3. Authorize the purchase of two new front-loading full eject 40-yard sanitation trucks, for use by the Sanitation Division of the Public Services Department;
4. Authorize the purchase of one new rear load sanitation truck for use by the Sanitation Division of the Public Services Department;
5. Authorize the purchase of one new 64,000 lbs. tandem axle roll off truck, for use by the Sanitation Division of the Public Services Department;
6. Authorize the purchase of two new side loading, 27 cubic yard sanitation trucks, for use by the Solid Waste Division of the Public Services Department; and
7. Authorize the purchase of ten diesel fuel shipments from Homax Oil Company for use in the Casper Solid Waste Division.

Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

13. ADJOURN INTO EXECUTIVE SESSION

At 6:38 p.m., it was moved Councilmember Pollock, seconded by Councilmember Sutherland to

adjourn into executive session to discuss personnel, litigation, land acquisition. Motion passed. Council moved into the Council Meeting Room.

At 8:10 p.m., it was moved by Vice Mayor Knell, seconded by Councilmember Cathey, to adjourn the executive session. Motion passed.

14. ADJOURNMENT

The meeting was opened to the public. At 8:11 p.m., it was moved by Councilmember Cathey, seconded by Vice Mayor Knell, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor